

PCA Parent Club Meeting - September 23, 2011

Meeting Minutes

Completed by Russ Pachl, PCA Parents Club Co-Secretary

Social Hour (6:00pm)

Meeting called to order (6:40)

President Jeanette opened the introducing herself to those parents present at the meeting.

Opening Prayer – led by President Rafferty

PCA Parent Club Board Member Introductions

President Rafferty had those parents new to PCA stand and introduce themselves.

Thank You extended to our parent volunteer of the quarter to Susan Purkerson - \$20 gift certificate

Room Parent recognition – President Rafferty announced who each room parent was and introduced those in attendance at the meeting.

Recognition and thank you extended to Elisa Hynds, Candice Bruggeman, Martine Gibbons and Susan Purkerson for volunteering to help with the hot lunch program.

Special recognition and appreciation extended to Scott Parker for the hard work in setting up the new Digital Presentation Technology for each classroom. Also to Jesse Stiltner for helping to install software on the laptops in the Computer Lab.

Thank you to the Pre-K 3 and 1st grade parents for providing a great hospitality for the evening's social hour before the meeting.

President Rafferty reviewed the 2011-2012 Parent Club Goals

- Simplify
- Unite
- Involve
- Communication

To help specifically with communications we will begin to once again send out e-mail notifications and updates. Parents can opt out of these notifications.

NEW! PCA Kids Club

Not your normal daycare for our children during the Parent Club meetings. With this new program there will be better check-in/check-out process, structured and fun activities for the kids that will have a purpose for a current event at school, and the Race for Grace Campaign. Thanks to Angela Maitland for this great idea and getting this program started.

President Rafferty gave an explanation for the benefit of not only the new parents to PCA but for all in attendance on the importance of the Pizza, Subway and Script fundraisers.

Reviewed Budgets

- What events/items are covered by PCA and those of the Parent Club's responsibility.
- We will separate the Parent Club account fund from the school's and have our own account. This will help us better track and subsidize events such as parent club events, teacher appreciation and other gifts to PCA.
- This process was reviewed and changed so that parents would not need to donate items for school "curriculum" based events (i.e. Cultural Fair, Saints Museum, Our Lady of Guadalupe).
- Event budgets were reviewed and redistributed so that each school event would have an appropriate budget to cover the needs of that event.
- Event Committees will be made aware of budgets and need to be sure to stay within those budgets.
- We also reviewed events to determine where things could be pared down so that not so much would be required of families.
- This new policy refers to school events. Individual classroom parties and hospitality for Parents Club Meetings will need to be provided by families. Reimbursements will not be made for those events. Keep in mind that those events do not need to be elaborate.
- President Rafferty urged all those who help out with an event to submit a reimbursement form. This will help greatly to plan the budget for each event in the coming years.
- There are donation forms to fill out as well if you would like to donate the item, but knowing this will also help in planning for the event in coming years.

Changes in Volunteer Opportunities

- Breaking up tasks for events, rather than depending on 1-2 people handling the entire event.
- Paring down on events where participation is limited to avoid parent "burnout"
- Communicating needs in advance and working with teacher chairs to avoid last minute changes
- Not relying on room parents to communicate school event needs.
- Limit need for multiple emails asking for help

President Rafferty reviewed the generosity of the parent's and guests at last year's gala paddle raise. We were able to raise \$16,564 which went towards the purchase of the Digital Presentation Equipment. Thank you very much for your generosity.

Jog-a-thon Chair Heather Deringer gave an update on the jog-a-thon and shared different ideas of getting donations, i.e., but the tax forms out with the ask forms at places of employment, etc.

Chad Hammerstrom gave an update on the 2012 PCA Golf tournament, Friday June 8th. The date was changed (originally scheduled for Saturday 6/2) in order to accommodate involving more businesses rather than depending mostly on PCA families. Businesses are more likely to participate in a charity event on a Friday, rather than the weekend. We are looking to have 144 participants and this year is going to focus on local businesses and other organizations. We want to support local businesses as well, so the tournament will be moving back to Camas Meadows.

President Rafferty gave an overview of RCIA and how it is a great opportunity for those non-Catholics to learn more about our faith and for those who are already Catholic to maybe attend and get a refresher.

A call for needed volunteers was made by Russ Pacht for the upcoming KBVM share-a-thon.

Jaime Teasdale was our guest speaker and gave a talk and power point presentation on the upcoming Diamond Tea. They are making an advertisement effort on 95.5 F.M. this year to help promote this great event.

President Rafferty and others gave an update on the upcoming school event, Saints Museum. This is a great opportunity for PCA to get exposure in our communities by having the local papers provide coverage of the event. Other parents gave advice to those new parents on costume exchange, costume ideas, etc.

Heather Deringer gave an update on CYO, what it is, how to get involved and how it helps promote PCA within our communities. It is a great organization.

President Rafferty announced that with had around 25 families participation in the scrip program for the first order. The orders totaled over \$8000 of around \$500 came back to PCA.

The evening's raffle was held and those lucky winners were – Claire Houlding, Michelle Spencer, and Chad Hammerstom.

President Rafferty led us in the final prayer of the evening and the meeting was adjourned.